

CABINET FORWARD WORK PLAN

1 JANUARY 2015 TO 30 APRIL 2015

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published at the beginning of each month.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.


Membership of Cabinet:



Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Highways, Streetscene and Broadband
Cllr D Tonge	Cabinet Member for Finance, Performance, Risk, Procurement and Welfare Reform
Cllr F de Rhé-Philippe	Cabinet Member for Economy, Skills and Transport
Cllr L Mayes	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection, Adult Care and Housing
Cllr J Seed	Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding
Cllr T Sturgis	Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Property and Waste
Cllr S Wheeler	Cabinet Member for Hubs, Human Resources, Legal, Democratic Services, Governance, Heritage and Arts

Representations/Public Participation



Supporting documents other than those listed in the schedule below may be submitted to Cabinet if you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.


Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent Yamina Rhouati, Democratic Governance Manager Yamina.Rhouati@wiltshire.gov.uk by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private (No, unless otherwise stated)
Single Member Decisions						
<p>Between 1 Jan 2015 and 31 Jan 2015 Gypsy, Roma and Traveller Project (Phase 2 - Dairy House Bridge & Oak Tree Field) (Part II Item)</p>	<p> To update on the budget position following tendering for the second and final phase of the Gypsy & Traveller site refurbishment project.</p>	<p>Finance, Legal Services, Property Services, Planning, Traveller Liaison Service, Traveller Education Service, Highways Enforcement Service and Climate Change</p>	<p>Notification of a Private Meeting - HCA Gypsy and Traveller</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Janet O'Brien janet.obrien@wiltshire.gov.uk Tel: 01249 706550</p>	<p>Yes</p>
20 January 2015						
<p>20 Jan 2015 Churchfields (Part II Item)</p>	<p>To ask Cabinet to confirm the principle of redevelopment at Churchfields and confirm the strategy for the unlocking of the first phase of redevelopment in line with the South Wiltshire Core Strategy and emerging Wiltshire Core Strategy'.</p>		<p>Notification of a Private Meeting</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	<p>Yes</p>

<p>20 Jan 2015 Growth Deal - Financial Implications and Future Resourcing (Part II Item)</p>	<p>This report identifies the ongoing project development costs, resource requirements and financial implications for Wiltshire Council in relation to the bidding and delivery of Growth Deal projects outlined in the SWLEP SEP.</p>	<p>The report is being written in partnership with colleagues from Highways and Transport and lead officers from Financial Services. The paper will complete the standard consultation procedures.</p>	<p>This report builds on the report regarding a request for an allocation of the 13/14 Corporate Earmarked Reserve sent to Cabinet/CLT Liaison on Monday 28th July. SWLEP Strategic Economic Plan Notification of a Private Meeting</p>	<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	<p>Yes</p>
<p>20 Jan 2015 LEADER programme</p>	<p> The paper will outline financial commitments relating to the council's role as Accountable Body for the LEADER programme(s).</p>			<p>Cllr Fleur de Rhé-Philippe fleur.derhephilipe@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	
<p>20 Jan 2015 Carers Support</p>	<p> To outline options for the Council around how it provides support to Carers and the impact on the Council following implementation of the Care Act.</p>	<p>Ongoing consultation with Commissioned Carers Support Partner around support options for carers and discussions with Carer Involvement groups.</p>		<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Andrew Osborn andrew.osborn@wiltshire.gov.uk</p>	

<p>20 Jan 2015 Corsham Mansion House (Part II Item)</p>	<p>The paper will provide cabinet with an update on the strategy for Mansion House in light of Local Growth Funding and the opportunity for the site's use in developing the economy in the Corsham area, and seek approval for the retention of the property and the proposed use in line with the Strategic Economic Plan and Growth Deal.</p>		<p>Notification of a Private Meeting - Corsham Mansion House - 22 December 2014</p>	<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	<p>Yes</p>
<p>20 Jan 2015 Local Development Scheme</p>	<p>🔑 The paper will provide an update the Local Development Scheme approved by Cabinet January 2014 following receipt of the Inspector's Report on the Wiltshire Core Strategy.</p>			<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	
<p>10 February 2015</p>						
<p>10 Feb 2015 Army Basing - Infrastructure Requirements</p>	<p>Informs the Council Cabinet Assets Committee of the facilities required to meet the Army Basing programme and how these are to be funded.</p>	<p>O&S Committee is being consulted as part of the wider Military Civilian Integration Programme.</p>		<p>Cllr Jane Scott OBE jane.scott@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	

<p>10 Feb 2015 Wiltshire Council's Financial Plan 2015/16</p>	<p> The Leader of the Council will present Wiltshire Council's Financial Plan for approval by Cabinet for onward recommendation to Council on 24 February 2015.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>10 Feb 2015 2016/16 Budget Setting</p>	<p> To recommend approval of the Council's revenue budget to Council on 24 February 2015. This will also be considered by the Joint Scrutiny Committee in February 2015.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>10 Feb 2015 Treasury Management Strategy 2015/16</p>	<p>To consider and recommend that Council approve the revised Prudential Indicators and a Treasury Management Strategy for 2015/16.</p>	<p>Corporate Leadership Team</p>		<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>10 Feb 2015 Revenue Budget Monitoring</p>	<p>To receive an update on the Council's revenue budget.</p>			<p>Cllr Dick Tonge richard.tonge@wiltshire.gov.uk</p>	<p>Matthew Tiller matthew.tiller@wiltshire.gov.uk</p>	
<p>17 March 2015</p>						

17 Mar 2015 2014 Staff Survey Results	To provide Cabinet with an overview of the 2014 staff survey results, key messages and action planning arising.		2014 Staff survey 2014 corporate results pack	Cllr Stuart Wheeler stuart.wheeler@wiltshire.gov.uk	Barry Pirie barry.pirie@wiltshire.gov.uk	
17 Mar 2015 Performance Management Update	Update on Performance			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Robin Townsend Robin.Townsend@wiltshire.gov.uk	
17 Mar 2015 Car Parking Review	 To consider the findings of the Car Parking Review and approve the new Strategy.	Pre-consultation with key stakeholders/partners in April to June 2014. Public consultation undertaken October 2014 to January 2015.	Revised Strategy document and results of consultation.	Cllr John Thomson john.thomson@wiltshire.gov.uk	Parvis Khansari parvis.khansari@wiltshire.gov.uk	
17 Mar 2015 Report on Treasury Management Strategy 2014-15 - Third Quarter ended 31 December 2014	To provide an update on the interim treasury management position to the end of December 2014 for the financial year 2014/15.			Cllr Dick Tonge richard.tonge@wiltshire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk	
21 April 2015						

<p>21 Apr 2015Actions to Recruit and Retain Social Workers - Update Report (details awaited)</p>			<p>Cllr Stuart Wheeler stuart.wheeler@wiltshire.gov.uk</p>	<p>Joanne Pitt joanne.pitt@wiltshire.gov.uk</p>	
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